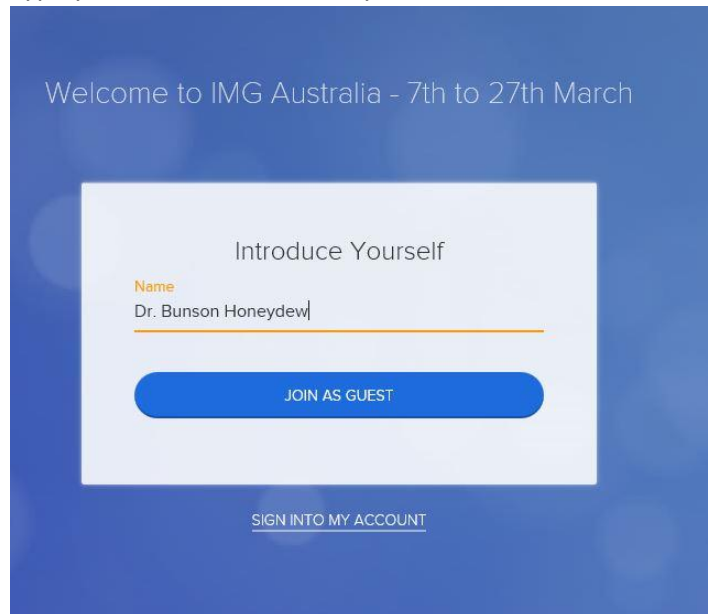
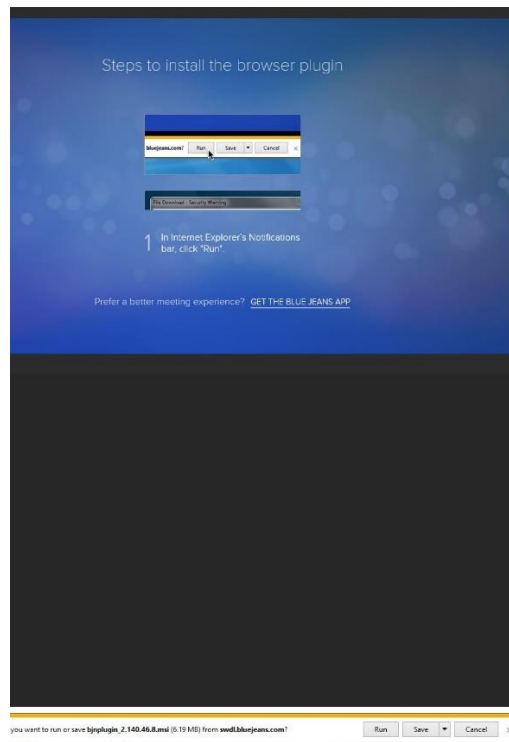


To begin using the BlueJeans System, go to the link provided eg: www.bluejeans.com/123456789

1. First type your name to introduce yourself. Then click “Join as Guest”

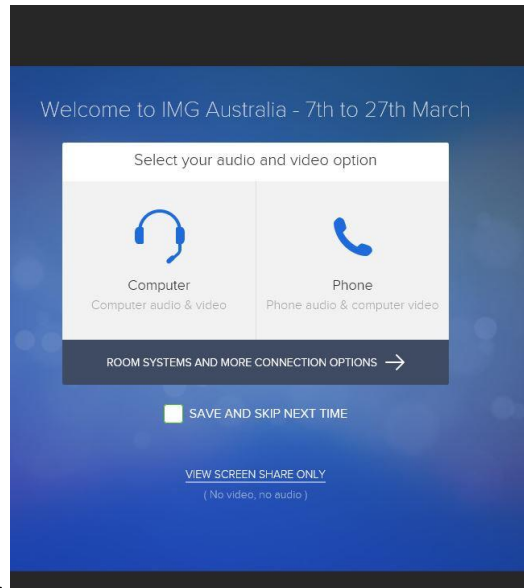


2. The Bluejeans system will ask you to run a plugin. This will only happen the first time or if you use a new browser. Choose “Run” at the bottom of the screen.



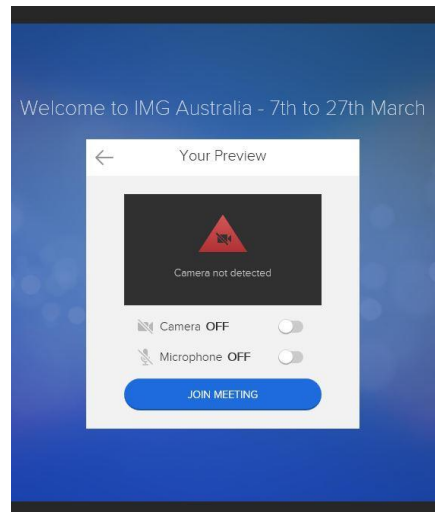
3. The next step will take a few minutes to appear as it takes time to download the plugin from the Internet and set it up. When the next box appears, choose “Computer” if you are connecting from a browser or “Phone” if you have downloaded the App from itunes or Google Play. For this example, we have used Internet Explorer, but Google Chrome and Apple Safari are pretty much

the same. To make it easier for next time, tick the box marked "Save And Skip Next Time" before



you click on your choice.

4. Choose to turn on or off your webcam and microphone. Generally we switch off the speakers at the ARIMGSAS end to prevent little people and pets created lots of unwanted noise and disrrupting the class. Next click "Join Meeting"



5. Choose Allow from the options at the bootom of the page to ensure the plugin runs automatically in the future

